



Careers Plan

Archers Brook School

This report was approved by the SLT and Governors on [05/12/2022] and is due for review on [09/06/23]



Introduction

At Archers Brook we offer all students a range of careers education, information, advice and guidance (CEIAG) opportunities to learn about the world of work and to help to prepare for their future steps at post 16. Pupils will engage in a range of career based activities including:

Careers lessons

Careers talks

Visits to places of employment

Workshops

School enterprise

LMI assemblies

Mock interviews

Careers fairs

Apprenticeship fairs

CV building

Application processes

Work experience

We will work closely with the Careers and Enterprise company along with the Young chamber as we seek the best possible opportunities to prepare our students for life after school. We provide support with

their decisions at transition points, informing them of all their options and introducing them to the world of work.

Careers is embedded within our curriculum and pupils have the opportunity to develop their skills and understanding across all subjects. Subject teachers ensure they directly relate their subjects to the world of work and we work closely as a staffing team to engage pupils with employers and workplaces related to subjects across our curriculum.

This plan is based around the DfE Guidance 'Careers guidance and access for education and training providers' October 2018, itself being informed by The UK Government's careers strategy, published on 4th December 2017.

We at Archers Brook have adopted the Gatsby Benchmark Toolkit and work with the Careers and Enterprise Company. This has assisted the preparation and delivery of this plan therefore ensuring best practice for our pupils in the provision of careers information, advice and guidance. We have a range of education and training providers accessing all pupils. We are always seeking opportunities to further this in order to develop pupils understanding of the routes and opportunities available to them post 16 supporting their transition in adulthood.



Support

A careers adviser conducts face to face interviews with Year 11 pupils to provide guidance and raise aspirations as they prepare for adulthood. We communicate with parents and carers of our young people to ensure they, as well as our pupils, are aware

of the opportunities available within the local area. We use children's and young peoples service in order to ensure the best possible transition into post 16 transition. Students can access their tutor and learning support at any time in the year.

Resources

Up to date LMI is sought from The Careers Enterprise and shared with pupils and parents. In addition, there is a large online resource in the 'Morrisby Careers' platform that allows pupils to further research their careers of interest providing a full understanding of the career and the routes/ pathways that will lead them to where they want to be.

We also make use of the STEPs programme throughout KS3.

Student Summary of Entitlement

Summary of Core Programme

	Autumn	Spring	Summer
Year 7	School enterprise Aspirations What is a job? What is a career? Careers for me Skills and qualities for different careers LMI for my careers of interest	My skills and qualities Skills I use at home, skills I use at school Skills and qualities important for the workplace My skills and qualities, what careers do they match? National apprenticeship week (NAW) 2023 Encounters with employers and further education National Careers Week	Priorities questionnaire Job vs Career, what's the difference? Careers are different for everyone, what careers suit my priorities? What can I do when I leave school? LMI and recap
Year 8	School enterprise Revisiting my Aspirations Careers research LMI and my careers Career families	Essential skills – The Skills Builder Partnership Skills for the workplace National apprenticeship week (NAW) 2023 Encounters with employers and further education National Careers Week	What is work? Revisiting priorities My options after school, what do they look like? Using career families to broaden horizons and raise aspirations LMI and recap
Year 9	School enterprise Aspirations, qualifications and my options Career pathway My career pathway How can LMI affect my career options/ choices GCSE options	Employability skills Developing essential skills Understanding and developing skills – creating an action plan Personal skills and career choices National apprenticeship week (NAW) 2023 Encounters with employers and further education National Careers Week	Careers for the future Revisiting priorities Creating an action plan guided by a career of interest Personalised evaluation and guidance of current career ideas and interests Qualifications and post 16 routes Live job opportunities and LMI How do we apply for jobs? LMI and recap

	Autumn	Spring	Summer
Year 10	Cheshire and Warrington Pledge careers fair Challenging workplace stereotypes Options at 16 Aspirations, priorities and post 16 options Careers guidance with careers adviser	Apprenticeships Supported internships and T levels Further education visits National Careers Week Apprenticeship fair	Careers talk – skills and qualities needed for the workplace Investigate careers Preparing for the work experience placement CVs Completing apprenticeship and job application forms Work experience ASK programme Secondary college
Year 11	Cheshire and Warrington Pledge careers fair Challenging workplace stereotypes Options at 16 Aspirations, priorities and post 16 options Careers guidance with careers adviser	Apprenticeships Supported internships and T levels Further education visits National Careers Week Apprenticeship fair Final meeting with careers adviser for guidance	Preparing for post 16 life

Gatsby Benchmarks

Our CEIAG programme of activities is matched closely to the Gatsby Benchmarks, the criteria by which all CEIAG provision is measured within schools, colleges and universities. The Careers Strategy requires that all schools base their CEIG programme around the benchmarks from 2020.

To assist us in measuring our progress against these benchmarks we complete an annual 'Compass' survey using a tool provided by the Careers and Enterprise Company.

The Eight Gatsby Benchmarks of Good Careers Guidance are:

